

## **Terms and Conditions**

I, Hugh McGuiness agree to work with both of you to get to know you and to write a personalised wedding script for the agreed total fee of £550.

To proceed to a booking you must complete an electronic signature, or post the completed agreement signed to my address below. On completing the agreement you have a fourteen-day cooling off period where you can exercise your right to cancel the agreement. Should you wish to cancel, this must be in writing to my address at the foot of this document or direct email to <a href="mailto:info@hughmcguiness.com">info@hughmcguiness.com</a>.

I ask for a payment of £100 at the time of booking to cover my initial costs, client meetings, lodging your wedding and starting the paperwork planning. This money is not a deposit and after the fourteen-day cooling off period, it is non-refundable should you later cancel my services.

You can pay money to your account at any time you wish. Every time you make a payment, I will send you an email receipt for the money with an updated statement telling you how much is left to pay.

You agree to have your account paid in full not later than two weeks before the wedding date.

Any changes to our agreement must be in writing and agreed by both parties, verbal comments will not be accepted, and any agreed changes will be confirmed in writing my me. Please keep all correspondence for your records till after your wedding day.

On the day of your wedding I agree to be at your venue in a timely manner and will be honoured to present the script for you.

My agreement to present your wedding script on your day is subject to proven detention by illnesses, accidents etc. Should I be detained in any way or physically unable to attend, I will make sure another TLC celebrant will collect my script and present it for you on your wedding day.

By signing the agreement, you are agreeing to all the terms and conditions in this document.